এস. জি. এস. ওয়াই / এস. এইচ. জি. / ক্লাব

## মিটিং রেজল্যুশন বই

গ্রাম উন্নয়ন কমিটি/ মাতা কমিটি/সমিতি

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ডোমকল গার্লস্ কলেজ

স্থাপত-২০১১ ডোমকল, মুর্শিদাবাদ, ৭৪২৩০৩



### DOMKAL GIRLS' COLLEGE

ESTD-2011

Domkal, Murshidabad, 742303

NOTICE-IQAC/1
Date: (12/11/2020)

All the IQAC Members are requested to attend the meeting in Principal's Chamber on 19.11.2020 (Thursday) at 1.30 PM to discuss the following agenda.

- 1. Conduction of classes in the post- pandemic situation
- Discussion of directives to be given to various sub-committees (Academic and Examination) regarding conducting daily activities of the college post pandemic with full precaution
- 3. Miscellaneous

Signature of Coordinator 12.11, 2020

Coordinator

IQAC

Domkal Girls' College



স্থাপিত-২০১১

ডোমকল, মুর্শিদাবাদ, ৭৪২৩০৩



DOMKAL GIRLS' COLLEGE

ESTD-2011

Domkal, Murshidabad, 742303

## Details of meeting Internal Quality Assurance Cell (IQAC), held on 19/11/2020

#### Attendees:

| Name                                      | Signature                        |  |  |
|---|----------------------------------|--|--|
| Mr Abu Emdad Md Abdur Rakib<br>(Chairman) |                                  |  |  |
| Mr. Chittaranjan Naskar (Coordinator)     | = Till Torogan Mann 19, 11, 2020 |  |  |
| Dr Biswajit Barman                        | M.                               |  |  |
| Mr. Chitrabhanu Biswas                    | Chitral Jan Biswon               |  |  |
| Mr. Ganga Sagar Rajak                     | Granger Sague Om                 |  |  |

The IQAC Members attended the meeting in Mincipal's Chamber on 19.11.2020 at 1.30 PM and resolved the following unanimously after discussing all the mentioned points in the agenda.

#### Agenda-1: Conduction of classes in the post- pandemic situation

A routine for online classes to be prepared by respective heads of department.

# Agenda-2: Discussion of directives to be given to various sub-committees (Academic and Examination) regarding conducting daily activities of the college post pandemic with full precaution

- Directives were given to various sub-committees (Academic and Examination) regarding conducting daily activities of the college post pandemic with full precaution.
- For internal examination, all departmental heads to create Google Forms and circulate the same amongst students. An answer-key to be made by the paper-setter for parity in connection.
- For University examinations, detailed instructions to be given to students regarding submission of scripts. The instructions to be clear and uniform.
- For University examinations students to be tutored by teachers about using the link of the question papers and time-limit of completing answers.

#### Agenda-3: Miscellaneous

- Students to be asked to submit answer scripts in sealed envelopes.
- All students should be made aware of the rules and regulations of examination (both Internal and University).

Coordinator

Domkal Girls' College

Teacher-In-Charge Domkal Girls' College